
Employment Specialist/Job Coach

Job Description:

Our team at Employment Solutions currently has openings for two full time **Employment Specialist/Job Coach's** to work in the London/Middlesex and St. Thomas/Elgin areas.

To provide comprehensive service to employers with an understanding that fulfills their hiring needs, as well as to individuals with disabilities to facilitate meaningful paid employment and community participation. This includes the active development and coaching of paid employment opportunities.

The ideal candidate will possess a passion for assisting our talented job seekers with disabilities to find suitable employment opportunities; matched with the skills required to attract and meet the needs of employers. This includes recruitment, account management and sales techniques.

- Actively conduct marketing and outreach activities with new employers to establish partnerships to develop competitive employment opportunities for our clients
- Develop and maintain long term recruitment relationships with employers by understanding their corporate culture, recruitment needs, and provision of excellent customer service
- Provide customized support for individuals in the job development phase by; customizing resumes, identifying and targeting employers, supporting self directed job search skills, and providing motivational support during the job search phase
- Match suitable individuals with employment opportunities and facilitate the interviewing and hiring process with employers
- Provide follow up support, job coaching and/or job maintenance to clients and employers to sustain a job placement
- Coordinate supports as required to address job accommodation and disability related issues
- Work collaboratively with other members of the Employment team to ensure the varying and comprehensive needs of our clients and employers are met
- Meet monthly statistical/reporting requirements and maintain client and employer data bases

Qualifications:

Salary:

This is an excellent opportunity for you if you are solution-oriented, work effectively with employers while providing client-focused services. If you welcome professional development and personal growth, work well both independently and as a member of a strong and passionate team and employ creativity and determination in your daily work. Your positive relationship-building skills, coupled with a solid record of dependability, commitment and performance based outcomes make you the ideal candidate for this position.

We offer a competitive salary, commissions and bonuses.

Employment Type:

Permanent Job Postings

Date Posted:	Job ID:	Location:
August 27th, 2020	ST658MD (AD)	Elgin County, Middlesex County

How to Apply:

Please Submit Resume and Cover letter to info@empsol.ca

We look forward to receiving your application.

Reasonable and appropriate accommodation will be provided during the recruitment process upon request and addressed confidentially. We thank all applicants; however, only those under consideration will be contacted.
