

**OCCUPATION Plant Accountant – Manufacturing
West Lorne, Ontario**

Job # MDW67(AD)

DATE POSTED: November 25, 2021

LOCATION: Erie Flooring & Wood Products, West Lorne, Ontario

The successful incumbent will be responsible for a wide range of accounting responsibilities within a fast-paced manufacturing environment. The Plant Accountant is responsible for:

- Reviewing, analyzing, documenting, understanding and streamlining all financial business processes.
- Assess business needs, design, develop and recommend solutions based on legislative/business requirements.
- Ability to work accurately, effectively and independently in a demanding environment, to meet multiple deadlines.
- Analyze the general ledger in an accurate, comprehensive, and up-to-date manner.
- Prepare and submit government forms for Payroll Taxes, HST, EHT etc.
- Prepare account reconciliations and analyses, and ad-hoc reports as required.
- Demonstrated experience of cost accounting and plant audits in a fast-paced manufacturing environment is mandatory.
- Support month/year-end procedures by producing working papers, analyses and reports for external auditors.
- Comfortable multitasking and performing a variety of administrative duties.

Qualifications:

- ✓ Must have experience in accounting and QuickBooks.
- ✓ A degree in Accounting, Finance, or related field is preferred.
- ✓ 5 years of experience in General Accounting functions.
- ✓ Exceptional communication skills/both verbal & written, with an emphasis on strong organization skills.
- ✓ The ability to be a self-starter who can work independently or as a team player.
- ✓ Ability to apply business analysis techniques to increasingly complex projects or initiatives.

This job is an office setting job that will **NOT** be able to accommodate remote working from home. This is a permanent salary position that includes medical, dental, disability, life & group insurance & vision care benefits.

HOW TO APPLY: Application forms are available at 258 Finney St., West Lorne
Or email resume to: dbate@erieflooring.com

*Erie Flooring & Wood Products is an equal opportunity employer.
Accommodations are available for all parts of the recruitment process.
Applicants need to make their needs known in advance.*

****ONLY THOSE MEETING THE REQUIREMENTS WILL BE CONSIDERED****