

Employment Specialist St. Thomas and Elgin County

Over 1500 Hired, 450 youth volunteer placements since March 15, 2020. Contact us to Skill Up & Be Employed.

**Are you a dynamic, energetic and creative individual who aspires to have a fulfilling career?
Join the Growing Leads Team!**

Always on the cutting edge and innovative in serving our communities, Leads Employment Services provides specialized employment and skills development services for people with visible and non-visible disabilities and / or barriers in Southwestern Ontario.

Our primary goal is to meaningfully engage employers and people with disabilities and / or barriers to create an inclusive, equitable and diverse workforce. Leads has placed over 20,000 individuals in employment since its inception in 1986.

Leads offers competitive salary packages, an incredible work environment, and career advancement opportunities. **Salary ranges from \$41,000 to \$48,000 annually and supplementary Health and Dental benefits with completion of six months service.**

Apply today! hiring.committee@leadsservices.com

Full time (35 hours per week) position available in St. Thomas and Elgin County

Summary:

The Employment Specialist case manages and assists individuals with disabilities in developing and enhancing skills to seek and retain employment; assess labour markets; outreach to employers to promote employment opportunities, outreach to job seekers and the community to build trusting relationships and partnerships; provide support on and/or off job site to improve job retention; support employers in providing accommodations or clients' work related issues; maintain communication with employers, clients, advocates and community; complete required and legislated documentation. This is the perfect position for someone with Social Services, Business, Human Services or an Educational background.

Requirements – you must have:

- An undergraduate degree, graduate degree or Community College diploma in Business/Social Services /Human Services/Education or relevant field of study and a minimum of three years' experience in a related Business/Social Services /Human Services/Education or relevant sector.
- **Flexibility** to work hours to accommodate clients' needs which may result in overtime.
- **Reliable transportation** to provide services in **St. Thomas and the communities in Elgin County.**
- Bilingual in French or other languages would be an asset
- A current satisfactory Vulnerable Sector Criminal Check and First Aid / CPR and CPI certification; or be willing to obtain certification.
- Must be legally entitled to work in Canada
- Must be able to provide proof of two doses COVID-19 vaccination or documentation for medical exemption or reason related to protected grounds under the *Human Rights Code* as per Provincial Health Care regulations.

Employment Specialist St. Thomas and Elgin County

Over 1500 Hired, 450 youth volunteer placements since March 15, 2020. Contact us to Skill Up & Be Employed.

If you enjoy Working Conditions that include:

- A diverse, equitable and inclusive work environment and culture;
- **A flexible hybrid model of supporting clients, achieving results and your work life balance;**
- Continuous learning and professional development opportunities;
- Influencing others and team work;
- Interacting with individuals, family members, staff, visitors and government agencies;
- Travelling to provide services in clients' and employers' work locations;
- Accountability driven with high level of documentation and data tracking;
- Intermittent physical activity including walking, standing, sitting, lifting and supporting clients;

Apply today!!

Qualified applicants should send a cover letter telling us what interests you about the role of Employment Specialist and resume to: hiring.committee@leadsservices.com stating "Employment Specialist" in the subject line.

Leads Employment Services is dedicated to recruiting and retaining an inclusive, diverse, qualified workforce. Leads is committed to hiring practices that are fair, equitable and endeavour to provide accommodations in the recruitment and interview process upon request. If you are selected for an interview, please notify the hiring committee to your requirement for accommodation.

Please note: only those selected for an interview will be contacted. Thank you for your interest.