



**Job Title:**

**Administration – Call Center**

**Job ID:**

**ST133MF**

**Call Center – Confirming Ship Dates!  
Part Time**

**Local large delivery company needs people to:**

- Call customers to confirm delivery dates and address
- Read from a script
- Notify Manager of any changes

**Qualifications**

- Good with computer
- Clear Speaking voice
- Comfortable with telephones
- Strong written and reading skills

2-3 hours/day  
5 days per week

Pick what hours work for you between:  
Noon to 9 pm

**Date Posted:**

**June 12, 2019**

**Location:**

**St. Thomas**

**Wage:**

Student \$13.65  
Regular \$14.00

**Hours:**

2-3 hours/day

**Education:**

**Other:**

**To Apply:**

With the **Job ID** in the subject line, email resumes to  
[jobs@employmentserviceselgin.ca](mailto:jobs@employmentserviceselgin.ca)

**Apply By:**

**July 22, 2019**