

Job ID: ST60JS (AD)
Job Posted: April 29, 2019
Job Closes: May 30, 2019

Warehouse Supervisor

Full time permanent position
Talbotville, Ontario (Rural location)



REPORTS TO:

Warehouse Manager

The Company

At Ontario Plants Propagation Limited, our vision is to be Eastern North America's premier supplier of greenhouse vegetable transplants. In order to help us accomplish this goal, we need to hire motivated passionate people that will support our workforce and facilities. With that in mind we are seeking an individual with at least 3 years experience in a warehouse/shipping/receiving supervisory position. This individual will display highly effective supervisory skills and techniques with hands on commitment to getting the job done. You must possess strong communication, critical thinking, coordination and problem solving skills. In this position you will strive to ensure that the daily operations (shipping/receiving) meet and exceed the daily expectations of our customers.

Job Description/Responsibilities

- Assist and lead a team of warehouse labourers to successfully complete the day to day tasks and meet daily targets
- Clearly communicate daily tasks to the warehouse labourers as directed by the Warehouse Manager
- Recognize workplace problems within the warehouse, report and recommend solutions for escalated issues
- Ensure proper day to day warehouse and truck hygiene is at the highest standard
- Direct and assist in the accurate loading and unloading of tractor trailers
- Lead and/or guide in the receiving and organizational storage of warehouse/greenhouse supplies and inventory
- Assist with and direct others with the delivery of supplies to the greenhouse as well as returning loaded carts ready for shipping to the warehouse
- Assist with the building/adjusting and wrapping of carts for delivery to the customer
- Organize and participate in the support of the warehouse/greenhouse team when needed
- Additional duties to be added as required

Minimum Requirements

- Strong leadership & supervisory skills
- Excellent organizational & time management skills
- Extremely reliable, responsible, dependable, and fulfills obligations
- Ability to prioritize & multi task in a fast paced environment
- Excellent communication & interpersonal skills
- Willingness to take on responsibilities and challenges

- Strong ability to direct others with a team mentality & positive attitude
- Experience operating/licensed on Forklift, Skyjack & tractor
- Physical tasks include bending, lifting 20-30lbs, twisting & standing for extended periods
- Detailed attention to safety in the workplace

Physical Location/Working Conditions

- Greenhouse environment in rural area, own transportation required;
- Full time hours - to be scheduled by the workforce Manager
- Ability to work night shift during peak periods
- Able to work long hours including Saturdays, Sunday, and holidays when required
- Start times vary significantly during busy times, flexibility is a must

Wage

- \$16 per hour, 40 – 55 hours per week, shifts may vary between day and evening
- This role is classified as an agriculture employee / farm employee. See the following link for more details about this classification from ESA.
http://www.labour.gov.on.ca/english/es/pubs/factsheets/fs_agri.php

How to apply:

Submit your Cover letter and Resume

Mail: 38024 John Wise Line, St. Thomas, Ontario N5P 3T2

Email: employment@ontarioplants.com

Subject title: **Warehouse Supervisor**

Fax: 519 637 2449

**Only those meeting the requirements will be considered. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations, please contact Human Resources via the methods above or at 519-637-2119.