



Greenhouse Supervisor / Assistant Planner

Full time permanent position
Talbotville, Ontario (Rural location)

The Company

Founded in 2002, Ontario Plants Propagation Limited aims to be North America's premier supplier of greenhouse vegetable transplants. Our customers put their trust in us to provide premium-quality vegetable plants year-round. To achieve this, we must hire motivated & passionate people that support our workforce and facilities.

The Role

- We are seeking an individual to join our workforce planning team to support daily schedule preparation, team training, coaching, and productivity management. The ideal candidate enjoys working in a fast-paced environment where adaptability and time management is the key to success.

Job Description/Responsibilities

- Motivate, coach, and guide Team Leads to achieve maximum productivity rates, operational objectives, and production goals.
- Promote & maintain a safe and healthy workplace by complying with all regulatory Health & Safety requirements, internal policies, and industry best practice standards.
- Continuously manage priorities, monitor status, and provide required reports to management.
- Identify productivity related problems, resolve work challenges, and recommend measures to improve productivity and product quality.
- Assist with developing daily labour schedule to ensure adequate staff coverage, optimal equipment utilization, and efficient flow of production.
- Operate various types of equipment as required.
- Assist with developing team and individual employee skills and performance through the effective use of on-going coaching, training, and progressive counseling.
- Assist with booking transportation arrangements for workers.
- Perform Greenhouse Labour tasks during peak periods. (i.e stick placement, pinching, shipping preparation.)
- Perform other tasks as required.

Minimum Requirements

- 1-2 years experience Team Lead / Supervisor.
- Excellent manual dexterity.
- Excellent time management, organizational skills, and the ability to create logically ordered objectives.
- Proficiency with Microsoft Office suite including Word, and Excel.
- Superior interpersonal skills within a team environment are essential to this position.

Physical Location/Working Conditions

- Greenhouse environment in rural area, own transportation required.
- Repetitive tasks: combination of standing, bending, walking, and crouching.
- Hot temperatures for extended periods.

Wage

- Starting at \$19 per hour, 35– 55 hours per week, shifts may vary between day and evening
- This role is classified as an agriculture employee / farm employee. See the following link for more details about this classification from ESA.
http://www.labour.gov.on.ca/english/es/pubs/factsheets/fs_agri.php

How to apply:

Submit your resume:

Mail: 38024 John Wise Line, St. Thomas, Ontario N5P 3T2

Email: employment@ontarioplants.com

Subject title: **Parts Inventory Control Clerk**

Fax: 519 637 2449

Ontario Plants Propagation Ltd provides accommodations for applicants with disabilities throughout the recruitment process. If you require accommodations, please contact Human Resources via the methods above or at 519-637-2119.

We thank all applicants for their interest. Only those meeting the requirements will be considered.