



**Buckland  
Job Posting  
Supervisor, Warehouse and Distribution**

Job ID: ST767MF (AD)  
Job Posted: January 12, 2021  
Job Closes: February 20, 2021

**Organization Overview**

For over 70 years Buckland has been working to help companies across the world experience global trade in a better way. Buckland employs a unique approach to global trade that focuses on combining trusted technologies and talented people that know how to use them.

**Position Summary**

This role requires someone with a high level of experience in logistics coupled with warehouse supervisory experience. May grow into a Management role for right candidate.

**Key Responsibilities:**

- Provide strong leadership, guidance and team lead / supervisory skills
- Coordinate daily tasks, prioritize shipping, receiving and product returns
- Ensure accurate/competitive rate quotations are provided in timely manner
- Prepare/process paperwork and maintain adequate records
- Supervise inventory of shipping materials and supplies
- Quality control and supervision of receiving and shipping of freight
- Develop, improve, implement and maintain departmental processes
- Drive Forklift
- Other duties as assigned

**The ideal candidate will bring:**

- Strong background in warehouse and logistics experience
- Clear understanding of the operation of a logistics firm including:
- Solid understanding of warehouse management including:
- Excellent leadership, communication and decision making skills
- Strong skills in Microsoft
- Certification in health and safety
- Heavy lifting is required as is the flexibility to work a variety of shifts
- Ability to operate material handling equipment and must have forklift certification
- Valid Passport and ability and desire to occasionally travel to USA/Mexico

**Permanent Full Time**

**Wages to be discussed**

**Resumes to: [SMenghsha@buckland.com](mailto:SMenghsha@buckland.com)**