

The West Elgin Community Health Centre is currently seeking a:

Project Coordinator West Elgin Youth Task Team

**6 MONTH CONTRACT
FULL-TIME HOURS**

JOIN OUR TEAM



The Project Coordinator is responsible for the Youth Ambassadors while working in collaboration with the Executive Committee, Chair, West Elgin (WE) Youth Task Team and Youth Advisory Committee.

ABOUT US:

The West Elgin Community Health Centre is part of a strong network of community health centres across the province. Together we commit to providing health and social services that are accountable, accessible, efficient and governed by the community.

Our team provides primary health care, illness prevention and health promotion services, as well as a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone and are offered at multiple locations in Elgin County.

We believe that housing, education, food and the environment all play a role in health and well-being. We also believe that language, literacy and poverty should not get in the way of receiving great care. At the West Elgin Community Health Centre, EVERY ONE MATTERS.

www.wechc.on.ca

QUALIFICATIONS:

- Post secondary education may include Program Coordination, Child & Youth Worker, Social Service Worker (or related field).
- Previous community related experience is a definite asset as well as knowledge of local business, partners and community agencies and service clubs.
- Previous experience working with youth and managing and leading teams.
- Advanced communication skills both written and oral required with a high level of critical and logical thinking, analysis and reasoning abilities.
- Demonstrated ability to interact with people in a sensitive, tactful, diplomatic and professional manner and to work collaboratively within a team or to work independently.
- Strong organizational, time management and prioritization skills.

PRIMARY RESPONSIBILITIES:

- Develop a detailed annual work plan as per the Theory of Change that addresses evidence-informed goals, principles, activities and associated partners.
- Attend monthly WE Youth Task Team meetings and act as a member of the Executive Committee and adult lead for the WE Youth Advisory Committee.
- Establish a shared measurement plan with the support of the WE Youth Task Team Executive that includes the evaluation for tools developed within the work plan activities, outcomes and strategies.
- Participate in testing draft tools and pilot tools designed to assess local youth services and supports available as well as a plan to address gaps identified through each of the assessments conducted.
- Cultivate and foster ongoing relationships with youth, community members, local businesses, community agencies and partners.

APPLY TODAY!

Applications accepted until **April 23, 2019**
 Send resume by mail or e-mail to:
 Debra Auterhoff, Human Resources Officer/E
DAuterhoff@wechc.on.ca
 West Elgin Community Health Centre
 153 Main Street, West Lorne, ON N0L 2P0

Every
One
Matters.



Youth CI

The Centre is an equal opportunity employer and all applicants are welcome. We thank all candidates for their interest, however, only those selected for an interview will be contacted. Individuals with a disability requiring accommodation during the application and/or the interview process should advise the recruitment contact so arrangements can be made.